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**Love & Unity Kids Academy, Inc.**

**APPLICATION FOR EMPLOYMENT**

# Position – Academy Director

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Your interest in **Love & Unity Kids Academy, Inc. (LUKA),** is appreciated. We invite you to fill out this application and return it to our office via chill@loveandunity.org. If we have continued interest in your candidacy, we will call you to arrange for a personal interview.

We realize that the key to a successful organization is its staff. We are seeking applicants who are professionally qualified, who really love children, and who, by the pattern of their lives, are Christian role models. Luke 6:40.

We look forward to receiving your application on or before **October 31, 2020**. Thank you for your interest in the Love & Unity Kids Academy, Inc. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

# A. APPLICANT'S NAME AND ADDRESS

 **Full name:** Enter your full name

 **Date available:** Click or tap to enter a date.

 **Address:** Enter address, City, State, and Zip Code

 **Phone:** Home Home Phone **Cell:** Cell Phone

 **Email Address:** Email Address

# B. CHRISTIAN BACKGROUND

**What is your current local church affiliation?** Name of Church

**Are you presently a member in good standing? Yes** [ ]  **No** [ ]  **No. of years?** Years of Membership

**In what church activities are or were you involved before the COVID-19 pandemic?**

 Click or tap here to enter text.

**What other Christian service have you done since becoming a Christian?**

 Christian Service outside of Church

**Briefly give your Christian testimony.** Christian Testimony

# C. REFERENCES

Do not list family members or relatives for references. Give two references that are qualified to speak of your *Spiritual Experience and Christian Service*. **List your current pastor first.**

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| --- | --- | --- | --- |
| **Name** | **Position** | **Phone** | **Email Address** |
| Name | Position | Phone | Email Address |
| Name | Position | Phone | Email Address |

Give three references that are qualified to speak of your *Professional Training and Experience*. **List your current or most recent supervisor first.**

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| **Name, Position** | **Employer** | **Phone** | **Email Address** |
| Name, Position | Employer | Phone | Email Address |
| Name, Position | Employer | Phone | Email Address |
| Name, Position | Employer | Phone | Email Address |

# REFERENCE RELEASE FORM

I authorize **Love & Unity Kids Academy, Inc.** to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

I certify that I have carefully read and do understand the above statements.

 Signature of Applicant Date

**D. BACKGROUND QUESTIONS**

Can you submit verification of your legal right to work in the U.S.? Yes [ ]  No [ ]

*[If you answer “Yes” to any of the questions in this section, please attach a separate sheet indicating the nature of the suit, offense, date, court, and disposition or other appropriate explanation. A conviction record will not automatically be a bar to employment. Factors such as your age at the time of the crime, seriousness and nature of the violation, time elapsed since the crime, job relatedness, and subsequent rehabilitation will be considered.]*

* Are you presently being investigated or under a procedure to consider your discharge for misconduct by your present employer? Yes [ ]  No [ ]
* Has any employer ever subjected you to disciplinary action, suspended, terminated, or asked you to leave a job or volunteer position on the grounds of any unlawful sexual behavior, or violation of an employer's sexual misconduct or harassment policy?

 Yes [ ]  No [ ]

* Have you ever been charged in **civil** or **criminal** proceedings with improprieties regarding children? Yes [ ]  No [ ]
* Have you ever entered a plea of guilty, a plea of “no contest” (nolo contendere), or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation or in a public service or education program for any crime other than a minor traffic offense? Yes [ ]  No [ ]
* Have you ever been suspended, discharged, or resigned in lieu of discharge from any position? Yes [ ]  No [ ]
* Have you served in the military? Yes [ ]  No [ ] . If yes, what type of training or education did you receive? N/A [ ]  Types of training/education
* Have you ever worked under a different name for any of the employers you have listed? Yes [ ]  No [ ]  If Yes, list them. Different names
* **Explanation for any “Yes” answers above:** Click or tap here to enter text.

# E. APPLICANT'S CERTIFICATION AND AGREEMENT

I understand that **Love & Unity Kids Academy, Inc.** does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as are necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant Date

**LOVE & UNITY KIDS ACADEMY, INC. STATEMENT OF FAITH**

* **WE BELIEVE** the Bible to be the inspired and only infallible written Word of God.
* **WE BELIEVE** that there is one God, eternally existent in three persons: God the Father, God the Son, and God the Holy Spirit.
* **WE BELIEVE** in the Blessed Hope, which is the rapture of the Church of God, which is in Christ, at His return.
* **WE BELIEVE** that the only means of being cleansed from sin is through repentance and faith in the precious blood of Jesus Christ.
* **WE BELIEVE** that the redemptive work of Christ on the Cross provides healing for the human body in answer to believing prayer.
* **WE BELIEVE** that the baptism in the Holy Ghost, according to Acts 2:4 is given to believers who ask for it.
* **WE BELIEVE** in the sanctifying power of the Holy Ghost, by whose indwelling, the Christian is enabled to live a holy and separated life in the present world.

**NEXT STEPS:**

1. Print, sign, and date the application in the two places where indicated.
2. Scan and rename the application, “LUKA AD App—[*insert your name*].”
3. Email the application and your résumé [include your education, professional experience w/dates starting from the most recent, and professional certifications] to chill@loveandunity.org.
4. All applications and supporting documents must be submitted on or before

October 31, 2020.

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